361 Camp Yorktown Lane Mountain Pine, AR 71956 501-767-2333

ARKANSAS-LOUISIANA CONFERENCE CAMP YORKTOWN BAY USER APPLICATION



Event		Phone
Contact Person		Estimated Group Size
Date		Registration Location
Arrival Time:	Departure Time:	Main Meeting Location

MEAL TIMES

All meals are vegetarian. Vegan by request only. For special menu request or special needs, please call ahead of time. Meal count is required on MONDAY before your weekend retreat. Meal count after Monday may have an increased charge.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast							
Lunch							
Supper							
VEGAN	L Yes	No	How many? _				
FOOD ALLERG	GIES Yes	No	How many? _				

LODGING NEEDS

Girls Village	Boys Village	Other
Teddy Bears	Tigers	Lodge w/Kitchen
Yes No	Yes No	Yes No
Fawns	Falcons	
Yes No	Yes No	Lodge Rooms
Butterflies	Sharks	# Rooms
Yes No	Yes No	
Swans	Eagles	Motel
Yes No	Yes No	Yes No
Lady Bugs	Lions	# Rooms
Yes No	Yes No	
Honey Bees	Bea <u>rs</u>	Tent Sites
Yes No	Yes No	(Max 4 people per site)
Pandas	Timber Wolves	Yes No
Yes No	Yes No	# Tent sites
Hummingbirds	Panthers	(Additional persons \$4.00 each)
Yes No	Yes No	# Additional people
Love Birds	Cougars	
Yes No	Yes No	
Dolphins	Scorpions	
Yes No	Yes No	

EQUIPMENT NEEDED

Other Needs:	PA System Computer Projector Screen	Yes Yes Yes	No No No	
	Other Needs:			

ACTIVITIES

Please give **TIMES** for activities to take place.

	Friday	Sabbath	Sunday
Canoes			
Camp Fire			
Boat Ride			
Kayak			
Swing			
Low Ropes			

NOTE: A \$2.00 per person fee will be added if recreational facility or equipment are requested. (i.e. gym, canoes, kayaks, volleyball, and ball field).

NOTE: This application supersedes any previous verbal or written communication.

Cancellation Policy: Once your date is confirmed, there will be a non-refundable 10% charge to your group. This reservation agreement may be cancelled at any time until two months prior to rental date with no extra penalties. **However, in so doing, you do agree to forfeit your 10% deposit which is based on expected expenses.** If cancellation occurs less than 30 days (one month) prior to your reservation date, your group agrees to be responsible to pay 50% of the estimated cost of the retreat. It will not exceed \$ 1500.00. Expected expenses are determined on the reserved lodging, activities, seminar rooms and number of guests for the meals. If your group has cancelled two events within three years, you will need to meet with the Camp Ranger for review.

Camp Yorktown Bay does background check on all staff over 18 and highly recommends all user groups do the same.

NOTE: Checkout is at 11:00 a.m. Unless previous arrangements have been made with the ranger, an additional fee will be added if anyone from the group stays beyond check out.

We, the undersigned, have filled out the application to the best of our knowledge. We have read the User Group Guidelines and the regulations concerning finances and the cancellation policy.

We agree to these conditions and request the use of Camp Yorktown Bay for our retreat.

Group Leader

Date

Camp Yorktown Bay 361 Camp Yorktown Lane, Mountain Pine, AR 71956 501-767-2333 office 501-767-8899 Fax